

ACTION HISTORY OF RTI REQUEST No.FSOID/R/E/26/00005**Applicant Name** PRITHWIRAJ SAHABABU**Text of Application**

1. Whether a Senior Technical Associate (Contractual) engaged in Forest Survey of India, MoEF&CC is eligible for Paternity Leave. If yes, kindly provide the relevant rules/orders/guidelines. 2. Whether 15 (fifteen) days Paternity Leave is admissible to contractual employees working in Forest Survey of India, MoEF&CC. If so, kindly specify: a) The maximum duration of Paternity Leave admissible b) Conditions and eligibility criteria c) Time limit within which such leave may be availed 3. If Paternity Leave is not admissible to contractual employees, kindly provide: a) The specific rule, Office Memorandum, or contractual clause under which it is denied b) A certified copy of the relevant provision 4. Whether any separate instructions / Office Memorandums / internal guidelines have been issued by MoEF&CC regarding leave benefits (including Paternity Leave) for contractual / consultant / technical staff. If yes, kindly provide copies. 5. Whether contractual employees of MoEF&CC are governed by CCS (Leave) Rules, 1972 or any other leave rules. Please clarify with supporting documents.

Reply of Application

Please find attachment for information sought.

SN.	Action Taken	Date of Action	Action Taken By	Remarks
1	RTI REQUEST RECEIVED	06/01/2026	Nodal Officer	
2	REQUEST FORWARDED TO CPIO	07/01/2026	Nodal Officer	Forwarded to CPIO(s) : (1) Sugandha Srivastava
3	REQUEST DISPOSED OF	29/01/2026	Sugandha Srivastava- (CPIO)	

Print

संख्या.22-284 / 2026-एफ.जी.डी. -210
भारतीय वन सर्वेक्षण
पर्यावरण, वन एवं जलवायु परिवर्तन मंत्रालय
भारत सरकार
कौलागढ़ रोड़, पी0ओ0 - आई0पी0ई0
देहरादून- 248195



सेवा में,

लोक सूचना अधिकारी
भारतीय वन सर्वेक्षण
कौलागढ़ रोड़, देहरादून।

दिनांक: 22nd जनवरी, 2026

विषय:- RTI Application under Right to Information Act, 2005.

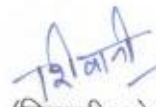
संदर्भ:- आपके पत्र संख्या: 13-3 / 2025-आर.टी.आई (पार्ट-1)-125 दिनांक 14 जनवरी, 2026

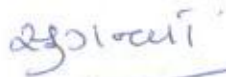
महोदया,

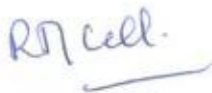
उपरोक्त विषय एवं संदर्भित पत्र के संबंध में, यह सूचित किया जाता है कि Sh. Prithwiraj Sahababu, Odisha की RTI आवेदन संख्या FSOID/R/E/26/00005 दिनांक 06.01.2026 के क्रम में मांगी गई प्रश्न संख्या 1, 2, 3, 4 एवं 5 से संबंधित जानकारी पत्र के साथ संलग्न कर प्रेषित की जा रही है।

भवदीया,

संलग्नक उपरोक्तानुसार।


(शिवानी डोगरा) भा.व.से.
संयुक्त निदेशक (एफ.जी.डी.)


23/01/26


RTI cell.

Terms and Conditions for Sr. Technical Associates engaged on contract by Forest Survey of India

The terms and conditions for engagement of Sr. Technical Associates are similar to the guidelines of DST. However some additional terms and conditions have been added. The terms and conditions for engagement of TAs/ Sr. Technical Associates post are given as follows:-

1. The engagements to the post of Technical Associates are purely on contract basis for a period of _____ (w.e.f.). The Contract does not imply to any Sr. Technical Associates for any assurance or guarantee for subsequent employment in FSI. Extension of period of engagement beyond the stipulated period shall vest with the Director General, FSI.
2. **Emoluments:** They will be given a consolidated emolument of Rs 42,000/- + HRA (as applicable) as per the MOEF&CC guidelines.
3. **House Rent Allowance (HRA):** FSI will not provide any accommodation to the Sr. Technical Associates engaged on contract basis. House rent allowance will be allowed as per the Central Government rules. The basic for calculating HRA will be the actual stipend of the Sr. Technical Associate.
4. **Medical Benefits:** They will be entitled for medical allowance as applicable in the FSI for himself/herself only.
5. **Leave and other entitlement benefits:** Sr. Technical Associates will be entitled for 2 casual leave per month only on calendar year basis. A maximum of 10 days of Casual Leave will be allowed to be carried forward, from the balance as on 31st December, of one calendar year to the next calendar year.
 - 5.1 Accumulated leave will be treated as EL. Therefore, expect for prefix & Suffix, all Saturday, Sunday, Holiday within leave will be treated as EL.
 - 5.2 Maximum no. of CL to be permitted will be 5 days at a time (excluding Saturday, Sunday, Holiday in between)
 - 5.3 In case when CL is being sought for more than 5 days at a time (excluding prefix/suffix) then the intervening Saturday & Sunday should be included.
 - 5.4 Participation in any scientific event/workshops in India or abroad only in connection with work related to FSI will be treated as "on duty".
 - 5.5 Maternity leave as per Govt. of India instructions issued from time to time would be available to female candidates.
 - 5.6 There is no provision of compensatory leave for contractual employees (TAs).
6. **Bonus & Leave Travel Concession:** They will not be entitled to these allowances.
7. **Retirement Benefits:** They will not be entitled to these benefits.
8. The engagement of Sr. Technical Associates is on full time basis. They are required to submit themselves to the discipline, regulation of the FSI in which they are working. Regular attendance of the Sr. Technical Associates shall be ensured for those posted outside Dehradun they shall submit their monthly attendance by 25 of every month through their office.
9. They will be required to attend the office during the normal office hours of otherwise, in exigency of the work.
10. If required, Sr. Technical Associates will have to go on tour. While on tour they will be entitled to T.A & D.A. as admissible to the Technical Assistants in FSI.
11. Compensatory leave will be granted only for works of special nature, not the routine project work in which a particular TA is engaged.
12. In case they are absent from the work beyond their entitled leave, proportionate deduction from their emoluments will be made.
13. **If for some reasons, a Sr. Technical Associates wants to terminate the contract with FSI, he or she will have to give at least one month's advance notice or in lieu thereof a sum equal to the amount equivalent to one month's emoluments.**
14. Any kind of paid or honorary part-time or full time employment or private is not permissible during the tenure of contract.

15. Sr. Technical Associates will work under the supervision of a Deputy Director/Assistant Director under overall control of Joint Director, Forest Survey of India, Dehradun.
16. Sr. Technical Associates will have to submit a report of the work carried out by them every month to his/her supervisor apart from daily work Progress.
17. The performance and work progress of the Sr. Technical Associates will be reviewed by a committee on completion of the six months for those who are posted outside Dehradun their performance & work progress shall be reviewed by a Committee in Regional Offices & Zonal Offices as the case may be after completion of six months & report to Forest Survey of India.
18. They will observe all security measures followed in the FSI campus. They will not bring any unauthorized person or material inside FSI office campus; neither will they carry anything outside from FSI office campus.
19. They will not have any intellectual Property Right for the work assigned to them under the project or otherwise.
20. Termination of Contract:
The contract will be terminated:
 - (a) On the expiry of term of contract without notice.
 - (b) In case the competent authority is not satisfied with his/her work and conduct, Contract may be terminated at any time.
21. You are required to follow the dress code as below in office:
 - a) Male - Shirt Pant
 - b) Female - Saree, Salwar Suit & Shirt Pant
22. Publication -Sr. Technical Associates shall be encouraged to write and publish technical papers in consultation and with due permission from controlling officer. The work related to technical paper should be published with the team of FSI. Joint Director/Deputy Director/Assistant Director. All designs, data and inventions derived during the period of contract shall belong to FSI.
23. Experience Certificate- Experience certificates to the Sr. Technical Associates shall be issued only if they complete minimum six months duration at FSI.
24. Disciplinary Proceedings- If any Sr. Technical Associates is found guilty of any kind of misconduct, loss of data, poor quality of work or any other undesirable action, disciplinary action as deemed fit shall be initiated by Director General, FSI and actions as given below shall be taken against him/her.
 - i) Warning
 - ii) Forfeiture of the security amount
 - iii) Black listing of the person forms any temporary or permanent employment at FSI.
 - iv) Communicating the decision of black listing to other organizations/institutions.
 - v) Non issuance of experience certificate.
 - vi) Legal action as per the law.

DECLARATION

(To be filled by the Sr. Technical Associates)

I _____ son/daughter of _____ hereby declare
that I have carefully read the above mentioned terms and conditions for my contractual engagement as
I agree to abide by all the terms and conditions.

Date:

Signature

Place:

Name