

Tender No: 22-179/2018-FGD-1505

**OPEN TENDER DOCUMENT**

**FOR UPGRADATION OF THE EXISTING ARCGIS SOFTWARE INSTALLED IN  
FOREST SURVEY OF INDIA (HQ & ZONES)**



**FOREST SURVEY OF INDIA**

**MINISTRY OF ENVIRONMENT, FOREST & CLIMATE CHANGE**

**KAULAGARH ROAD, P.O-IPE DEHRADUN.248195**

## **NOTICE INVITING TENDER**

**TENDER NO:- 22-179/2018/FGD-1505**

Forest Survey of India (FSI) invites only online bids for upgradation of the existing Arc GIS Software installed in Forest Survey of India ( HQ & Zones ) to latest version. Please visit the website [www.fsi.nic.in](http://www.fsi.nic.in) for further details. Last date for submission of tender is at 12 /03 /2019, 3:00 PM. The details of tender with specifications and complete terms and conditions are available on the MOEF&CC portal i.e. <https://moefcc.euniwizard.com>

The schedule of activity is as follows:

<b>S. No.</b>	<b>Activity/Item Description</b>	<b>Time Schedule</b>
1.	Tender No.	22-179/2018/FGD-1505
2.	Request tender document from date and time	20-02-2019 17:00 Hrs.
3.	Request tender document till date and time	12-03-2019 14:00 Hrs.
4.	Tender online submission end date and time	12-03-2019 14:00 Hrs.
5.	Date and time for opening online Technical & Financial bid	13-03-2019 15:00 Hrs.
6.	Amount of EMD to be deposited	50,000.00
7.	e-Tender Processing Fee	
8.	Tender document cost	500.00

For queries / clarifications on content of Tender document, please contact,

1. Sanjay Kumar Aggarwal, Deputy Director (SM), Forest Geoinformatics Division, Forest Survey of India, Kaulagarh Road, Dehradun- 248195  
Phone:- 01352757158 & +919410727540, email- ddsd@fsi.nic.in

**Open Tender for upgradation of the existing Arc GIS Software ( as per scope of work) installed in FSI (HQ & Zones):**

1.	Designation and address of the Officer inviting the tender	Director General, Forest Survey of India, Kaulagarh Road, P.O-IPE, Dehradun, Uttarakhand,- 248195
2.	Venue of opening of Technical and Financial Bid	Forest Survey of India, Kaulagarh Road, P.O-IPE, Dehradun, Uttarakhand,- 248195
3	Last date & time of receiving the tender.	12-03-2019 14:00 Hrs
4	Date & time of opening of tender.	13-03-2019 15:00 Hrs
5	Detailed description of work to be carried.	<p>Upgradation of the existing ArcGIS software's in Forest Survey of India ( HQ &amp; Zones ) along with One Year/ Two Year/Three years AMC/Support as per details given below <b>from version 9.3 and 10.2 to version 10.6.1 or latest:</b></p> <ol style="list-style-type: none"> <li>1. ArcGIS Desktop Advance</li> <li>2. ArcGIS 3D Analyst Extension for Desktop</li> <li>3. ArcGIS Spatial Extension for Desktop</li> <li>4. Migration of ArcGIS Desktop Standard to ArcGIS Desktop Advance</li> <li>5. ArcGIS Server Advance Enterprise</li> </ol>

**Technical specifications for upgradation of the existing ArcGIS Software installed in FSI (HQ & Zones):**

For detailed specifications please see ANNEXURE-I

**Eligibility Criteria**

- (i) The applicant should be a firm or legal entity registered under Companies Act, Societies or any other law and should have been in operations in India for at least 05 years with the proof of incorporation/ commencement of business (please attach the registration certificate).
  - (ii) The bidder should be a technology OEM company or authorized partner based in India.
  - (iii) The company should have an average turnover of Rs. 50.00 Lacs in the last 3 financial years. (Enclosed the copy of Profit & Loss Account / balance Sheet & ITR).
  - (iv) The company should have a PAN Number.
  - (v) The company should NOT BE black listed, (Self-attested Certificate required).
  - (vi) Authorized Partners/ Resellers should submit Authorization from Principal/OEM specific to this tender, without this tender will be disqualified.
  - (vii) Tender without EMD will be disqualified.
  - (viii) Tender without fee will be disqualified.
  - (ix) The company should also enclose copy of GST Registration
- 1.3 The bidder may please note that the bid once submitted will not be allowed to be modified or altered.
- 1.4 No consortium or joint venture is permitted. An undertaking in this regard should be furnished by the firm.
- 1.5 For general terms and conditions of supply, please see ANNEXURE-V.
- 1.6 The details of tender with complete terms and conditions are available on the MOEFCC Portal at URL:<https://moefcc.euniwizard.com> and FSI website ([www.fsi.nic.in](http://www.fsi.nic.in)) which may be read out carefully before applying the same.
- 1.7 **Tender Fee and EMD:** The interested bidders will have to deposit the amount of Rs.500/- (non-refundable) towards tender fee through bharat kosh (<https://bharatkosh.gov.in>) and DD/fixed deposit receipt/ banker's cheque/Bank Guarantee(refer ANNEXURE-VII/VIII) of any scheduled Bank to the tune of Rs.50,000/-(Rupees fifty thousand only) as security/EMD in favour of Assistant Director (Accounts), Forest Survey of India, Kaulagarh Road, P.O.- IPE, Dehradun

and payable at Dehradun along with the tender document to the following address:

The Director General,  
Forest Survey of India,  
Kaulagarh Road, P.O- IPE, Dehradun  
248195

The EMD will be refunded to the unsuccessful bidders. And successful EMD will be returned after submitting of Performance Security.

- 1.7.1 All MSEs as defined in MSE procurement policy issued by Department of MSME or area registered with central purchase organization and all start-ups defined as per GSR-364 (E) dated 11 April 2018 (recognized by DIPP) are exempted from EMD.
- 1.8 Incomplete Bids will not be considered at all.
- 1.9 The bidder has to give the financial bids following the Annexure – II.
- 1.10 The tendering process and procurement is subject to the provisions of General Financial Rule 2017, Manual on Policies and Procedure for Purchase of Goods published by Ministry of Finance, Department of Expenditure and related Guidelines issued by CVC and any other Government orders issued from time to time.

Attention of interested Bidders is invited towards Rule 153(iii) of GFR 2017 and Government of India guidelines issued under this rule from time to time, where in it is specified that:-

***The Central Government may, by notification, provide for mandatory procurement of any goods or services from any category of bidders, or provide for preference to bidders on the grounds of promotion of locally manufactured goods or locally provided services.***

- 1.11 All bidders must quote the price in **INR**. Only for delivery at designated consignee address including all applicable taxes / duties.
- 1.12 Irrespective of various costs/taxes, L1 bidder will be decided based on the Grand Total. The taxes and duties should be mentioned separately and comparison will be carried out on the total costs without taxes.
- 1.13 No extra cost should be included over and above the quoted price in the financial bid by the vendor after opening of tender/bid under any circumstances.
- 1.14 The Chairman, procurement board reserves the right to reject or cancel all or any tender without assigning any reason thereof.

## **2. TENDERING/BIDDING PROCESS**

The tenders/bids are to be submitted as per the single stage single envelope system and all eligibility, technical and financial details should be uploaded as a single document.

### **2.2 VALIDITY OF RATES**

The rates quoted in the bid must remain valid for 120 days (four months) from the date of opening of Technical Bid. Rates will not be changed under any circumstances.

### **2.3 OPENING OF BIDS**

- a) The bids will be opened on 13-03-2019 15:00 Hrs in the Committee Hall, O/o Director General, Forest Survey of India, Kaulagarh Road, P.O.- IPE, Dehradun .
- b) Only one authorized representative from each participating bidder will be allowed to attend.

### **COMMITMENT**

Upgradation of the existing ArcGIS software along with adds on modules/extensions as they exist along with one/two/three year AMC/ Support in FSI (HQ & Zones).

### **3.0 AGREEMENT**

The successful Bidders/Suppliers will be required to sign an agreement on non-judicial stamp paper of appropriate value as per specimen at Annexure -VI at their own cost.

#### **4.0 TENDER EVALUATION PROCESS**

The financial bid of the qualified bidder ( as per eligibility criteria ) will be opened and financially L1 bidder will be decided from the sum total of prices for all line items without tax as per the financial bid format and then called for further negotiations, if required.

#### **5.0 Support**

One/ Two/ Three Years AMC and Support of the said software's.

#### **6.0 TRAINING**

Five days training to the number of persons equal to the number of licenses is mandatory as per mutual agreed dates. And every year training on what's new in the software during three years period.

#### **7.0 CORRUPT OR FRAUDULENT PRACTICES**

The Board will reject a proposal if it is found that the bidder has, directly or through an agent, engaged in corrupt, fraudulent, collusive, coercive or obstructive practices in competing for the contract in question during the bidding process or in executing the contract.

Director General  
Forest Survey of India  
Kaulagarh Road, P.O- IPE  
Dehradun - 248195

**A. General conditions:**

- i. The Director General, Forest Survey of India, Dehradun reserves the right without assigning any reason thereof to,
  - Accept or reject a whole or any part of an offer
  - Reject any or all offers partly or wholly
  - Cancel or withdraw the tender notice
  - Reject or accept any tender or part thereof
  - Accept or reject any deviations from these conditions
- ii. The payment will be made only after the successful completion of the work.
- iii. The supplier will submit proof of competence by giving details of all such tasks under taken by him during the last three years and the current ones along with certificates of the same along with income tax clearance certificate. Any information suppressed by the tenderer will be treated as disqualification at any stage resulting in the forfeiture of security deposit.

**NB. The Director General, Forest Survey of India, Dehradun is not bound to accept the lowest tender or lowest part of any tender.**

**B. Disputes:**

- i. All queries and disputes arising of this contract shall be referred to the Sole Arbitrator appointed by the Director General, Forest Survey of India, Dehradun whose decision shall be final and binding under the contract and no objection shall be taken by the contractor on the ground that Director General, FSI, Dehradun and the Arbitrator are an employee of the Govt. The Arbitrator shall be in accordance with the Indian Arbitration Act 1940 and the Arbitrator shall be at liberty to extend the time of arbitration with the consent of the Govt. and the supplier



**Technical Specifications (Scope of Work)**

S. No.	Particulars
1.	<ul style="list-style-type: none"><li>● Upgradation of the existing ArcGIS software's along with One Year/ Two Year/Three years AMC/Support as per details given below <b>from version 9.3 and 10.2 to version 10.6.1 or latest:</b></li></ul> <ol style="list-style-type: none"><li>1. ArcGIS Desktop Advance (Commercial Licenses) = 23</li><li>2. ArcGIS 3D Analyst Extension for Desktop (Commercial Licenses) = 13</li><li>3. ArcGIS Spatial Extension for Desktop(Commercial Licenses) =13</li><li>4. Migration of ArcGIS Desktop Standard to ArcGIS Desktop Advance = 01</li><li>5. ArcGIS Desktop Advance (Research and Educational Licenses) = 05</li><li>6. ArcGIS Spatial Extension for Desktop(Research and Educational Licenses) =05</li><li>7. ArcGIS 3D Analyst Extension for Desktop(Research and Educational Licenses) =05</li><li>8. ArcGIS Server Advance Enterprise(Commercial Licenses) = 02</li><li>9. Order for the number of licenses for upgradation will be subject to availability of budget.</li></ol>

**FINANCIAL BID for ArcGIS Software**

**Upgradation of the Existing ArcGIS Software installed in FSI (HQ & Zones)**

The financial bid will be supplied only in the prescribed format below.

SI No	Description	Unit	Price with One year AMC	Price with Two years AMC	Price with Three years AMC
1	Upgradation of ArcGIS Desktop Advance to Latest Version (Commercial)	23			
2	ArcGIS 3D Analyst Extension for Desktop to Latest Version (Commercial)	13			
3.	ArcGIS Spatial Extension for Desktop to Latest Version (Commercial)	13			
4.	Migration of ArcGIS Desktop Standard to ArcGIS Desktop Advance	1			
5.	ArcGIS Desktop Advance to Latest Version (Research and Education)	5			
6.	ArcGIS Spatial Extension for Desktop Advance to Latest Version (Research and Education)	5			
7.	ArcGIS 3D Analyst Extension for Desktop to Latest Version (Research and Education)	5			
8.	ArcGIS Server Advance Enterprise to Latest Version (Commercial Licenses)	2			
9	Sub Total				
10	GST / Any Other Tax				
11	Grand Total (Inclusive all)				

**NOTE:-**

1. Training will have to be imparted by the supplier for the upgradation software.
2. The rates approved are inclusive of all prevailing taxes which are to be levied, any non-inclusion of such amount/Tax will be the liability of supplier. Payment of any other latent charges / taxes not specified/ mentioned in the cost quoted by the firm, would solely be the liability of the firm.
3. All the rate should be quoted in INR with tax and without taxes as well.

**INSTRUCTIONS TO THE SUPPLIER (S)**

**1. PERFORMANCE SECURITY**

Successful bidder will have to furnish a security deposit of Rs.50,000.00 (Fifty thousand) only in the shape of account payee demand draft, fixed deposit receipt from a scheduled bank, Bank Guarantee of any scheduled Bank valid for 8 months from the date of acceptance of the final products after training with a provision of further extension and within 14 days of the notification of award of contract (AOC), in favor of "Assistant Director (Accounts), Forest Survey of India, Kaulagarh Road, P.O.- IPE, Dehradun 248195 "and payable at Dehradun. An Agreement is also to be signed by the Supplier at their cost on non-judicial stamp paper of appropriate value as per specimen at ANNEXURE-VI. In case of Bank Guarantee submitted by the Bidder, it should be unconditional in all cases.

**2. DOCUMENTS TO BE SUBMITTED:-**

Following Documents are required to be uploaded along with the TECHNICAL BID:-

**(Write "Yes" or "No" in boxes)**

- |  |                          |
|--|--------------------------|
| 1. GST & Company Registration Certificate;   | <input type="checkbox"/> |
| 2. Copy of Profit/Loss Account, Balance Sheet and ITR for the Last 3 years   | <input type="checkbox"/> |
| 3. List of Assignments of Similar nature of work at Dehradun and other prestigious institute in the country by your company; | <input type="checkbox"/> |
| 4. Company profile & Team List   | <input type="checkbox"/> |
| 5. Copy of work orders of various organizations showing experience of the organization.                                      | <input type="checkbox"/> |

All pages of the Tender Document along with the Copy of "Terms & Conditions and additional pages (specify number) contained herewith have been duly signed.

Yours faithfully

Stamp & Signatures of the Authorized Signatory

Name \_\_\_\_\_

Complete Address \_\_\_\_\_

\_\_\_\_\_

**Telephone and FAX Nos.**

**(H.Q.s / Dehradun):** \_\_\_\_\_

**ANNEXURE-IV****INFORMATION ABOUT THE BIDDER  
(TO BE SUBMITTED ALONG WITH Technical Bid)**

1	Name of the Firm / Company	
2	Year of Establishment	
3	Status of the Firm/ Society/Company (Partnership. Limited etc.)	
4	Postal Address  Telephone numbers  Fax  e-mail  Website Address (If Applicable)	
5	Bank Account Detail for re-payment	Account No Account Type Name of Account Holder Address of Account Holder Name of Branch Address of Branch IFSC Code
6	Address of Authorized branches of the Firm/Company, In India	
7	Name of the proprietor/ partner/ Managing Director etc.	
8	Nature of your Firm/ Company/ Manufacturer/ Stockiest/ Dealer/ Distributor/ Agent etc.	
10	Turnover for the last three years in Rs.(Year Wise).(Supporting documents to be attached)	
11	List of Existing Clients (Govt./PSU/Major Client). (Supporting documents to be attached)	

12	Has your firm ever been black listed by the Govt. or any other authority ?Please give details and reasons thereof	
13	If black listed & revoked give details of the same	
14	Are you a income tax payee ,if so please furnish following details	
(a)	PAN/TAN	
(b)	TDS Accounts if any	
(c)	GST Registration No	

## **Declaration**

I/We do here by declare that the entries made in the application are true to the best of my/ our knowledge and belief. I/We do also confirm that I/We have read and understood all terms & conditions of Contract as contained in this tender document and agree to abide by the same in all respect.

I/We undertake to communicate promptly to Forest Survey of India, Dehradun on all the subsequent changes in condition affecting the accuracy of the details given above. Further I/We undertake that incase the facts/information furnished, as above is/has been found false, the Forest Survey of India, Dehradun may be in absolute discretion to reject/cancel any assignment, if any, awarded/agreed to be awarded to me/ us and in such case I/We shall not be entitled to claim any damages/what so ever in regard to that assignment.

Signature of Proprietor/ Director/  
Managing Director/ Constituted  
authority.

Place:

Name:

Date:

Designation



**GENERAL TERMS AND CONDITIONS OF SUPPLY**

**1. QUALIFICATION CRITERIA**

- 1.1 The vendor should be a technology company based in Dehradun, with a proven record of innovation in the mobile platform and application field. The company should have a proven record of applications on the market in Android, iOS as well as in GIS platform
- 1.2 The company should have an average turnover of Rs 50.00 Lacs in the last 3 financial years. (Enclosed the copy of Profit & Loss Account / balance Sheet & ITR).
- 1.3 Indian manufacturers should be registered with company of Law Affairs under Company's Act.
- 1.4 Indian Agents representing Foreign Principals should fulfil the provisions of Rule152 of GFR, 2017.

**2. FORMAT AND SIGNING OF BID**

The bid shall be typed or written, in English language only, in indelible ink and shall be signed by the bidder or a person or persons duly authorized to be the bidder to the contract. The letter of authorization shall be indicated by written power-of-attorney accompanying the bid. All pages of the bid, except for un-amended printed literature, shall be initialed by the person or persons signing the bid.

- 2.1 The bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be initialed by the person or persons signing the bid.

**3. ADDITIONAL QUESTIONS FOR TENDER ENQUIRIES**

State that quotation has been submitted in two parts as indicated below-

**PART – I**

Technical Bid consisting of technical details, bringing out clearly in a separate sheet, deviations, if any, in specifications from those indicated in Annexure-I of the Tender Document and uploaded.

**PART – II**

- (a) Financial Bid sheet in, complete should be uploaded.
- (b) Please indicate Customs duty etc. in a separate sheet, which should be signed by you and upload.
- (c) Please upload , in a separate sheet duly signed by you, full information in respect of the output that you obtained from the machine/service/application you have offered; and also that you guarantee for the performance of the machine/service/application to work seamlessly and also that you will provide demonstration of the application developed by you.
- (d) The rates approved by the purchaser are final and no further payment will be done irrespective of any increase in Taxes etc. The contractor will have to bear the cost at his own. The purchaser will not be held responsible for such obligation.

- (e) The rates approved are inclusive of all prevailing taxes which are to be levied, any non-inclusion of such amount/Tax will be the liability of contractor.

**(Signature of Bidder)**

## **2. FORCE MAJEURE**

“Force Majeure” means an event beyond the control of the supplier and not involving the supplier’s fault or negligence and not limited to, acts of the Purchaser either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions, and freight embargoes.

If a Force Majeure situation arises, the Supplier shall promptly notify the Purchaser in writing of such conditions and the cause thereof. Unless otherwise directed by the Purchaser in writing, the Supplier shall continue to perform its obligations under the Contract as far as is reasonable practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.

## **3. TERMINATION FOR INSOLVENCY**

The Purchaser may at any time terminate the contract by giving written notice to The supplier, without compensation to the supplier ,if the supplier becomes bankrupt or otherwise insolvent, provided that such termination will not prejudice or effect any right of action or remedy which has accrued or will accrue thereafter to the Purchaser.

## **4. RISK PURCHASE**

If the supplier after submission of bid & due acceptance of the same i.e. after the placement of order fails to abide by the terms of the tender document or fails to supply the material as per delivery schedule/period given or at any time repudiates the contract, the purchaser shall have the right to forfeit the EMD/Performance security deposited by the supplier & procure the stores from other agencies at the risk & consequences of the supplier. The cost of such procurement will be recovered from the supplier.

## **5. BLACKLISTING THE FIRM**

If a firm, which is awarded the contract violates any of the terms & conditions, it shall be blacklisted & its EMD /Performance Security shall be forfeited.

## **6. APPLICABLE LAW**

The contract shall be interpreted in accordance with the laws of the Union of India.

**7. ARBITRATION CLAUSE**

In the event of any dispute arising out of or relating to this tender, it should be referred to sole arbitration of Director General, Forest Survey of India, Dehradun or any other person nominated by him whose decision will be final and binding for both the parties.

**AGREEMENT FOR UPGRADATION OF ArcGIS SOFTWARE INSTALLED IN  
FOREST SURVEY OF INDIA ( HQ & ZONES )**

An agreement made \_\_\_\_\_ between

\_\_\_\_\_ (here in after called the contractor which expression shall include his legal representatives) of the one part and Director General, Forest Survey of India, Kaulagarh Road, P.O.- IPE, Dehradun as the other part for the purchase of the under mentioned article at cost mentioned against them viz.:-

<b>Name of Article</b>	<b>Total Cost (Rs.)</b>
For upgradation of Arc GIS Software ( as per purchase order details) Forest Survey of India ( HQ & Zones )	

And on the terms and conditions hereinafter mentioned viz:-

That the final product shall be delivered as per the technical specifications and scope of work as mentioned in Annexure-I.

- (a) That the contractor will deposit a 10 % of total contract value only as Performance Security for compliance with the terms and conditions of this contract in the shape of Bank Guarantee/Fixed Deposit Receipt etc. Valid for one year.
- (b) If the contractor becomes insolvent or he or his Agent offers any bribe in connection with their contractor the contract or fails to observe or perform any condition of this contract then notwithstanding any previous waiver of such defaulter action being taken under any other clause Director General, Forest Survey of India, Dehradun may on behalf of the Government terminate the contract.
- a) The rates approved by the purchaser are final and no further payment will be done irrespective of any increase in Taxes etc. The contractor will have to be at the cost at his own. The purchaser will not be held responsible for such obligation.
- b) The rates approved are inclusive of all prevailing taxes which are to be levied; any non-inclusion of such amount /Tax will be the liability of contractor.
- c) If any dispute or difference shall arise including this contract, the settlement of which is not there in before provided for the same, shall be

referred to the arbitration of the Director General, Forest Survey of India, Dehradun (or any other person nominated by him) whose decision will be final and binding for both the parties.

Signed by the said contractor.....

In the presence of

1<sup>st</sup> Witness Address

2<sup>nd</sup> Witness Address

Signed by the said for and on behalf of the President of India in the presence of

1<sup>st</sup> Witness Address

2<sup>nd</sup> Witness Address

**BANK GUARANTEE FOR PERFORMANCE SECURITY FOR UPGRADATION OF ArcGIS SOFTWARE INSTALLED IN FOREST SURVEY OF INDIA ( HQ & ZONES )**

In consideration of the President of India (hereinafter called “the Government”) having agreed to exempt\_(hereinafter called “the said Contractor(s)”) from the demand, under the terms and conditions of an Agreement dated\_\_\_\_\_

Made between\_\_\_\_\_and \_\_\_\_\_for supply of performance security for upgradation of Arc GIS Software (As per purchase order details ) installed in Forest Survey of India ( HQ & Zones ) (hereinafter called “the said Agreement”)of security deposit for the due fulfillment by the said contractors of the terms and conditions contained in the said Agreement, on production of a Bank Guarantee for Rs. 50,000.00 (Rupees Fifty Thousand) only. We, (indicate the name of the bank) \_(herein after referred to as “the Bank”)at the request of \_\_\_\_\_Contractor(s)do here by undertake to pay to the Government an amount not exceeding Rs.\_\_\_\_against any loss or damage caused to or suffered or would be caused to or suffered by the Government by reason of any breach by the said contractors)of any of the terms or conditions contained in the said Agreement.

We (indicate the name of the Bank)\_\_\_\_\_do hereby undertake to pay the amount due and payable under this Guarantee without any demur, merely on a demand from the Government stating that the amount claimed is due by way of loss or damage caused to or would be caused to or suffered by the Government by reason of breach by the said Contractor’s) failure to perform the said Agreement. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability, under this Guarantee shall be restricted to an amount not exceeding Rs.\_\_\_\_\_.

We undertake to pay to the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor(s) supplier(s) in any suit or proceeding pending before any court or Tribunal relating thereto: our liability under this Guarantee being absolute and unequivocal.

The payment so made by us under this Guarantee shall be a valid discharge of our liability for payment there under and the contractors) shall have no claim against us for making such payment.

We, (indicate the name of the Bank)\_\_\_\_\_further, agree that the Guarantee herein contained shall remain in full force and effect during the period that would be taken for the performance of the said Agreement and that it shall

continue to be enforceable till all the dues of the Government under or by virtue of the said Agreement have been fully paid and its claims satisfied or discharged or till \_\_\_\_\_

Office/Department/Ministry of \_\_\_\_\_ certifies that the terms and conditions of the said Agreement have been fully and properly carried out by the said contractor(s) and accordingly discharge this Guarantee. Unless a demand or claim under this Guarantee is made on us in writing on or before, the \_\_\_\_\_ we shall be discharged from all liability under this Guarantee thereafter.

We, (indicate the name of the Bank) \_\_\_\_\_ further agree with the Government that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligations here under to vary any of the terms and conditions of the said Agreement or to extend time of performance by the said contractor(s) from time to time or to post pone for any time or from time to time any of the powers exercisable by the Government against the said contractors) and to for bear or enforce any of the terms and conditions relating to the said agreement and we shall not be relived from our liability by reason of any such variation, or extension being granted to the said Contractor or for any forbearance, actor commission on the part of the Government or any indulgency by the Government to the said contractor(s) or by such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.

This Guarantee will not be discharged due to the change in the constitution of the Bank or the Contractor(s)/Supplier(s).

We, (indicate the name of the Bank) \_\_\_\_\_ lastly undertake not to revoke this guarantee during its currency except with the previous consent of the Government in writing:

This Bank Guarantee submitted by the Bidder is unconditional in all cases. The Bank Guarantee / Security Deposit is valid for a period of 12 months from the date of acceptance of the equipment's /after training/signing the contract.

**Dated the day of for (indicate the name)**



**BANK GUARANTEE FOR FURNISHING EMD/ BID SECURITY FOR UPGRADATION OF THE EXISTING ArcGIS SOFTWARE INSTALLED IN FOREST SURVEY OF INDIA ( HQ & ZONES )**

Whereas ..... ( here in after called the “bidder”) has submitted their offer dated..... for the supply of ..... ( here in after called the “tender”) against the purchaser’s tender enquiry No.....  
KNOW ALL MEN by these presents that WE.....

of .....having our registered office at ..... are bound unto ..... (Hereinafter called the “Purchaser) in the sum of..... for which payment will and truly to be made to the said Purchaser, the Bank binds itself, its successors and assigns by these presents. Sealed with the Common Seal of the said Bank this.....day of20.....

**THE CONDITIONS OF THIS OBLIGATION ARE:**

- (1) If the bidder withdraws or amends, impairs or derogates from the tender in any respect within the period of validity of this tender.
- (2) If the bidder having been notified of the acceptance of his tender by the Purchaser during the period of its validity:-
  - a) If the bidder fails to furnish the Performance Security for the due performance of the contract.
  - b) Fails or refuses to accept/execute the contract.

WE undertake to pay the Purchaser upto the above amount upon receipt to fits first written demand, without the Purchaser having to substantiate its demand, provided that in its demand the Purchaser will note that the amount claimed by it is due to it owing to the occurrence of one or both the two conditions, specifying the occurred condition or conditions.

This guarantee will remain in force up to and including 45 days after the period of tender validity and any demand in respect thereof should reach the Bank not later than the above date.

.....

(Signature of the authorized officer of the Bank)  
.....  
.....

Name and designation of the officer

.....

Seal, name &address of the Bank and address of the Branch

## **Instruction to Bidders for e-tendering**

The Special Instructions (for e-Tendering) supplement “General Instructions to Bidders”, as given in the Tender Document. Submission of online Bids is mandatory for this Tender.

For conducting electronic tendering, MoEF&CC is using the portal <https://moefcc.euniwizard.com> of M/s ITI Ltd, a Government of India Undertaking.

### **1.0 Tender Bidding Methodology:**

The offer should be submitted through e-tendering mode in the website <https://moefcc.euniwizard.com> as a single bid document containing two e-bid viz. Technical and Financial Bid. The Bid will be uploaded along with all signed and scanned documents those are required for particular tender.

### **2.0 Broad outline of activities from Bidders prospective:**

- (i) Procure a Digital Signing Certificate (DSC).
- (ii) Register on e-wizard portal.
- (iii) View Notice Inviting Tender (NIT) on e-wizard portal.
- (iv) Download official copy of Tender Documents from e-wizard portal.
- (v) Bid-Submission on e-wizard portal.
- (vi) Attend Public Online Tender Opening Event (TOE) on e-wizard portal
- (vii) Consideration of Financial-part (Only for Technical Responsive Bidders).

For participating in this tender online, the following instructions need to be read carefully. These instructions are supplemented with more detailed guidelines on the relevant screens of the e-wizard portal.

### **3.0 Digital Certificates:**

It is mandatory for all the bidders to have class-III Digital Signature Certificate – Signing + Encryption (in the name of person who will sign the Bid) from any of the licensed Certifying Agency (Bidders can see the list of licensed CA's from the link [www.cca.gov.in](http://www.cca.gov.in)) to participate in e-tendering.

### **4.0 Registration:**

To participate in the e-tendering submission, it is mandatory for applicants to get registered their firm/company in e-tendering portal of ITI. <https://moefcc.euniwizard.com> to have user ID & password from M/s ITI Ltd., The Annual registration charges for vendors/suppliers are Rs.2000/+18%GST-per annum. The procedure for the registration is as under:

Go to the website <https://moefcc.euniwizard.com> In the home page, click on “Registration”

2) In the Vendor Registration form, vendor has to fill up the all mandatory applicant details. After submission of registration form, you will get the verification link on your registered mail id, after verification you log in your account with your user id and password and complete the all activity related to registration etc. Document uploading, paid registration fee, after completion of registration payment, you need to send your acknowledgement copy on our held desk mail id [ewizardhelpdesk@gmail.com](mailto:ewizardhelpdesk@gmail.com) for activation of your account.

**Please feel free to contact ITI Helpdesk (as given below) for any query related to e-tendering.**

1. Helpdesk landline No: 011-49606060
2. Mr. Amrendra Kumar (9355030628),
3. Mr. Navneet Kumar (09560364871)